# Shipper’s Letter of Instruction

**Freight Forwarder**

[Specialty Freight Services Inc.]

- 2 Poulson Avenue
- Essington, PA 19029
- 610-521-7650
- 610-521-7655 (Fax)

**Ultimate Consignee**

**Date:**

**How do you want the freight billed?**

- Prepaid
- Collect
- Third Party

**Exporter**

**Intermediate Consignee**

**Third Party Billing**

<table>
<thead>
<tr>
<th>Marks and Numbers</th>
<th>No. of Pkgs</th>
<th>Description (Please include the Harmonized Tariff Code or Schedule B #)</th>
<th>Net Weight</th>
<th>Measurements</th>
</tr>
</thead>
</table>

**Special Instructions:**

**These documents are attached to this Shipper’s Letter of Instruction:**

- Invoice
- NAFTA
- Overland-BL
- P-List
- SED
- OTHER:

**Do you require insurance?**

- Yes
- No

**Export License Number**

**Incoterm:**

**Location:**

---

The Shipper or his Authorized Agent hereby authorizes the above named company, in his name and on his behalf, to prepare any export documents, to sign and accept any documents relating to said shipment in accordance with the conditions of carriage and the tariffs of the carriers employed. Hereunder the sole responsibility of the Company is to use reasonable care in the selection of carriers, forwarders, agents and others to whom it may entrust the shipment.

**Title:**

**Signature:**